

## PARENTAL CIRCULAR

**25th March 2016**

**Classes: All Classes**

**Subject: Welcome note**

Dear Parents

It gives us immense pleasure to welcome your ward to the ShreeRam World family.



The new academic session 2016-17 will commence from Monday, 4<sup>th</sup> April 2016. An **ORIENTATION PROGRAMME** is being organized for the parents of new students who will be joining us in the session 2016-17 on '**Positive Parenting**' by distinguished Educational Psychologist & Trainer, **Dr Roma Kumar** on Saturday, 2<sup>nd</sup> April 2016 at 10:00 am. You are requested to be seated by 09:45 am. (Please note that this Orientation Programme is only for parents and not for children).

Kindly note the following information:

- 1 **School timings** :- PreSchool – II: **8:30 a.m. to 1:00 p.m**  
III to VII: **8:30 a.m. to 2:30 p.m.**
- 2 **Working Days**: - Students have a five day week (Monday to Friday). Office would be working on all Saturdays.
- 3 **Books and Uniform**: - Available between 8:30 am to 01:30 pm on all working days.
- 4 **School Transport**: - If your ward will be using the school transport kindly confirm the route with the Transport In charge. Phone Number: 9311084110.
- 5 **ROUTE FAMILIARIZATION**: A route familiarization is being conducted for the school bus users on Saturday, 2<sup>nd</sup> April 2016. The parents are requested to reach ShreeRam World School, Sector-10 at 12:00 noon (sharp) on 2<sup>nd</sup> April 2016.
- 6 **CLASS FAMILIARIZATION** – In order to make our Li'l Kids comfortable in their new environment a class familiarization session is being organised on Tuesday, 29<sup>th</sup> March 2016 between 9:00 am and 12:30 pm. Class familiarization means that the parent accompanies the child to the school, meets the class teacher and submits the book set along with the notebooks and rest of the kit to the Class Teacher. Please ensure that each item is labelled with all the details of the child.
- 7 **Use a permanent marker to label the uniform and shoes that your child will wear to school.**
- 8 School Diary and Syllabus booklet will be issued to your ward in the first week of the session.

- 9 Mid day meals will be served. (For those who have opted for the same.)
- 10 For any other academic information please contact the School Reception 011-28088310, 28088311, 28088312, 28088313.
- 11 **Your ward should carry the proforma given below on the first day (When he/she joins the school on Monday, 04<sup>th</sup> April 2016).**

Warm Regards  
Ms. Sudha Sadangi  
Head of School

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**INFORMATION PROFORMA**  
(SESSION 2016-17)

Student's Name: \_\_\_\_\_

Admission No: \_\_\_\_\_ Class & Section: \_\_\_\_\_ Router/Walker: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Location of the class: Room No: \_\_\_\_\_ Floor: \_\_\_\_\_

Name of the Class Teacher Ms. \_\_\_\_\_

Route In charge \_\_\_\_\_

Driver's Number: \_\_\_\_\_ Transport In Charge's Number: 9311084110